

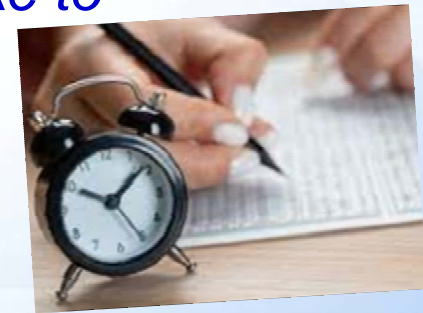


# Students' Scaffolding Series EXAM WRITING

# Pre-Session Activity

**Read the following and tick the choice.**

1. *When do you start preparing for your examinations?*
  - a. From the day exams dates are announced \_\_\_\_\_
  - b. Just before exams \_\_\_\_\_
2. *Have you ever tried to see how much time you take to finish the sample paper?*
  - a. Yes \_\_\_\_\_
  - b. No \_\_\_\_\_
3. *Do you make any plan to study before exams?*
  - a. Yes \_\_\_\_\_
  - b. No \_\_\_\_\_



*Getting anxious during examination times is natural, however, if we plan well before exams, we can writing exams successfully.*

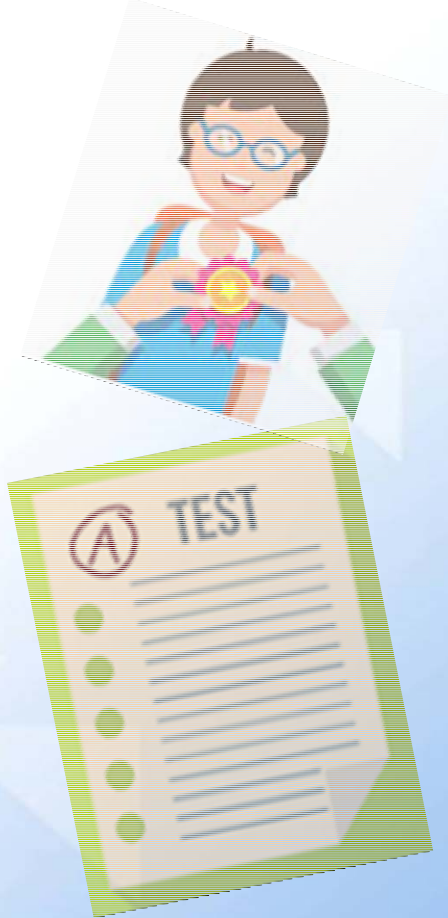
# Learning Outcomes

After the session students will be able to know...

- **Why** it is important to prepare for exams much before exams.
- **How** should one plan for exams.
- **What** is the importance of exam guidelines.
- **How** should one handle questions of various types.

# Importance of Preparing Much Before Exams

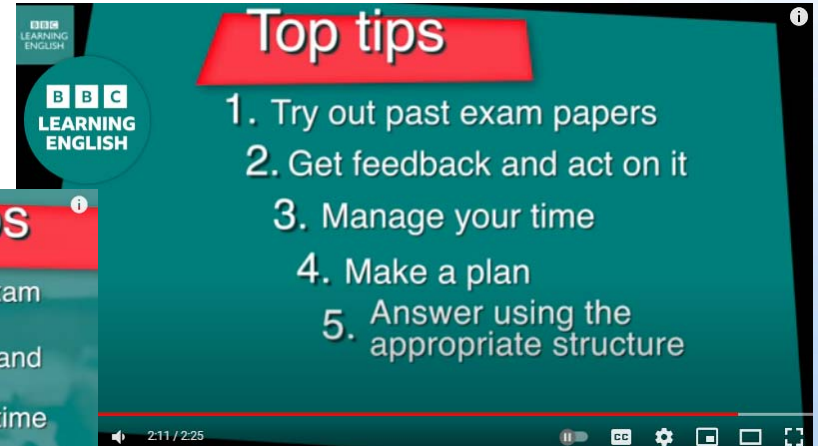
- ✓ *Students who solve past papers and take mock tests are likely to have a **higher confidence** level before exams.*
- ✓ *They know they have to apply concepts **within a limited time frame** during the exams.*
- ✓ *This helps achieve a **stable state of mind** which is necessary during exams.*



# Planning for exams

Let's watch this video on tips for exams:

<https://www.youtube.com/watch?v=5-mQ4jhsbm0&t=80s>



*Make a note of all the tips mentioned in this video.*

# Reflection on the Video Activity

*How many tips on exam preparation are given in the video?*

*Why is trying past year papers important?*

*Do you agree that we should manage our time?*

*Why do you think rechecking of your answers important?*

*Do you follow any of the tips mentioned in the video?*

***To become successful, it is highly important to plan, especially when it is exam time. Try to follow the points mentioned in the video, if you are not following them already.***

# A Case Study: Story of Abhinav and Akshay



Abhinav and Akshay are twins. They both study in the same class. They were told today that their final exams are going to start after one month.

Once they reach home, after lunch, Abhinav takes a pen and paper, and starts making a plan to study. Akshay runs out of house to play.





Two weeks have passed. Abhinav has revised almost half of his course whereas Akshay is now thinking how to start. He is getting somewhat puzzled.

One more week has passed, and Abhinav has finished his course whereas Akshay has just revised some portion of mathematics.





# Discussion Forum



- *What mistakes did Akshay make?*
- *What quality of Abhinav is visible here?*
- *What kind of result do you expect for Akshay?*
- *Who is likely to get more nervous during exam time?*
- *Whom would you like to be, like Akshay or Abhinav?*

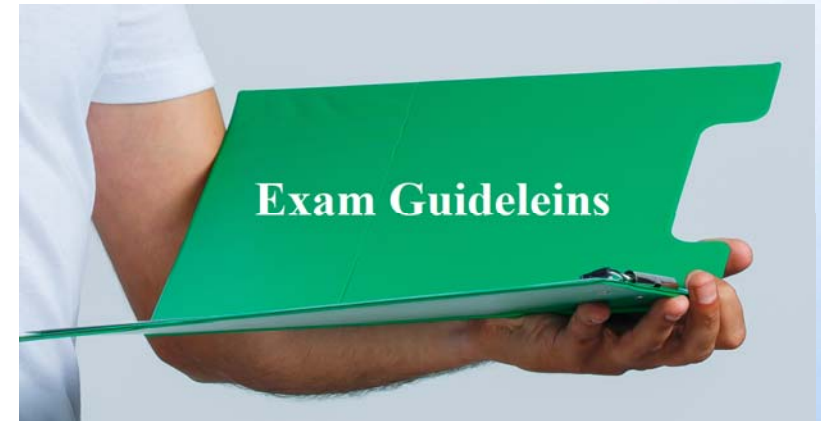


*It is necessary to plan your study schedule always, especially when exams are approaching. It saves one from unnecessary anxiety and stress during examination time, and we can face examinations with confidence.*

# Importance of Exam Guidelines

*The exam evaluates the student's ability of learning. The exam guidelines should not be ignored. Read them carefully and follow them.*

- ✓ *Keep in mind the time limit of the examination paper*
- ✓ *Remember the word limit of a question (if given)*
- ✓ *Follow the choices if there between questions*
- ✓ *Answer all parts of a question together*

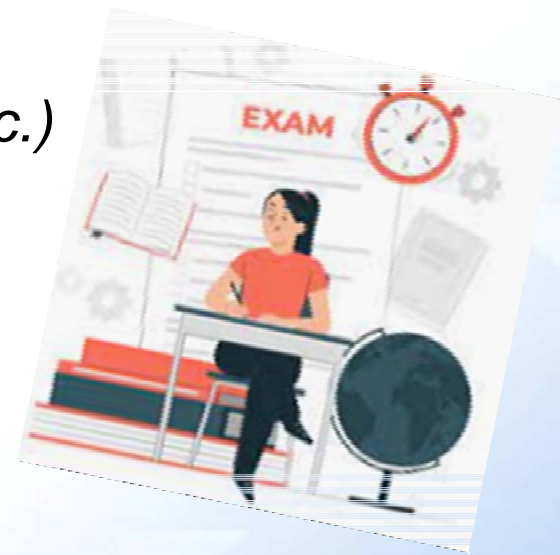


*Writing answers in more words than required will waste time and leave less time for other questions. Do not devote too much time on a question.*

# Handling Questions of Various Types

*An examination paper consists of questions of various types. You should learn the technique of handling and writing answers of different types of questions.*

- ✓ *Objective-type questions (MCQs, FIB, T/F etc.)*
- ✓ *Very short-answer type questions*
- ✓ *Short-answer type questions*
- ✓ *Long-answer type questions*



*Try to write answers of objective type first followed by very short-answer type questions, then short-answer type questions, and finally long-answer type questions. Keep maximum time for long answer questions.*

# Task sheet

*Here are given some situations. Read about them. Write what plan/action you will make in each case and why.*

Situation	Your plan/action
1. You know that your are not able to complete your paper in time many times.	
2. You are writing an examination paper. You are stuck on a question for a long time.	
3. You already have a daily schedule where you go out to play and watch TV daily. Now exams are announced, and you need to devote 1 extra hour to study.	
4. You want to get familiar with the question pattern of examination paper in advance.	



**THANK**

**YOU!**